

A Report of the Corsham Shadow Community Operations Board (COB)

To the Corsham Area Board. 24 May 2012

INTRODUCTION

By the time this report is distributed, the Planning Application for the Springfield Campus will have been considered by the Strategic Planning Committee of Wiltshire Council. This is a significant milestone for the project and, if approved, will trigger a number of activities in order to proceed, some of which will become obvious on the ground. The COB will work closely with Wiltshire Council's Communications Team to make sure that the Community is aware of any work that will directly affect the facilities and amenity in the area.

The Shadow Community Operations Board has continued to apply itself to issues that will need to be addressed and resolved before the Campus can be delivered.

Further definition has been given to the Vision, for example. This work will help inform the many discussions and decisions that will need to be undertaken over the coming months, involving more people from across the Community Area.

CAMPUS VISION

- Inclusion
 - Community engagement before and after opening
 - Facilities to be fully accessible and open as frequently as possible
 - Flexible availability of campus facilities
 - Warm, friendly, inviting environment
- Retaining Local Revenue
 - Benefit for future development of campus facilities
 - Benefit for local community
- Consultation and interaction with all existing & potential new users
 - Local community representation within management structure
- Joining up community area
 - Travel initiatives
- Seamless transitional arrangements towards all aspects of the new campus, including memberships
 - Effective communications to existing and potential users and local community on transitional arrangements
- Managed as one locally run operation, avoiding silo mentality
 - Campus seen as one function
 - Transparent and responsive management

- Support services and key business functionality shared where possible
 - Cost effective procurement and operations
 - Efficient with resources
 - Sustainable
- Continual improvements in the campus experience are actively explored.
 - Responsive to all users' needs
- Support, encouragement and recognition of volunteers and acknowledgement of their value
- Campus staff feel engaged and involved

SUB-GROUPS REPORTING TO THE COMMUNITY OPERATIONS BOARD

The COB is looking to formulate several working groups to provide critical information and specialist experience into the development discussions regarding the Springfield campus, and will be looking for representatives who would be able to be part of the sub groups and provide advice and guidance to the COB on each area.

The sub groups that have already been identified include:

- **Access control and security**

To provide advice and guidance to the COB on specific requirements for access control into the building and also to discuss on security arrangements, such as CCTV, that should be considered as part of the campus proposal.

- **IT**

Detail the buildings IT requirements and advice on how the building can be future-proofed to ensure IT elements are relevant for potential future demand.

- **Access and Travel**

Provide key information on potential travel links to the campus facility and how members of the local community could access the campus.

- **Reception – Signage and Information**

Provide advice and guidance on the operation of the reception area and detail key requirements for signage to ensure all users can be directed to the correct area of the campus. Also to consider how the local community can use the reception area to access information across a number of areas, that may include tourist information.

- **Health/Fitness/Leisure**

Identify and provide information on the leisure aspect of the building and where improvements or changes can be made. This group could also include the identification of best practice that could be utilised in the new campus.

- **Catering – Including youth and LD**

Develop a specification for the kitchen areas covering the cafe and training kitchen that takes into consideration the views of the potential users of the area.

- **Performance**

Provide key information on how the performance space could be utilised and how the campus could be used to facilitate a variety of performances. This may include the utilisation of equipment or management of the space.

Future sub groups will include:

- Arts
- Finance
- Staffing and Volunteers
- FM & Equipment
- Engagement
- Partnership working
- Governance
- Funding

The COB website (www.springfieldccc.com) will advertise these opportunities in order to engage the widest possible interest.

LAND OWNERSHIP

Conversations are taking place between the Corsham School, Corsham Town Council and Wiltshire Council and their respective legal representatives to make the necessary arrangements for agreeing the transfer of ownership of land relevant to the new development.

The COB will be giving the implications of this particular attention, to acknowledge and respect the legacy contributions and historical significance of individuals and organisations that have played a part in defining and supporting the story of the area. The new development should not only recognise these past contributions but also continue to celebrate this history.

Allan Bosley. Chair. Community Operations Board